



# MITTAL

## Step 1 - Written Record - Union Position & Supporting Facts

Grievance # \_\_\_\_\_

Department: \_\_\_\_\_

Date submitted: \_\_\_\_\_

Statement of Grievance:

Contract Provisions cited: \_\_\_\_\_

Facts:

Position & reasons therefore:

Remedy requested:

Grievant:

\_\_\_\_\_  
Union Signature  
Date

## Step 1 - Written Record - Company Position & Supporting Facts

Facts:

Position & reasons therefore:

Decision:

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Company Signature  
Date

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Appealed to Step 2 - Union Signature  
Date

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Decision Accepted - Union Signature  
Date

Distribute:

- Grievance Committee person (1)
- Chair of Union Grievance Committee (1)
- Department Manager (1)
- Union Relations Department (1)