



O&T PERMANENT VACANCY

Vacancy No.	20210149	Business Unit	CLEVELAND-CLIFFS INC. IHE
Posting Date	3/8/2021	Salary Grade	4 - 8
Deadline Date	3/19/2021	Monthly Rate	\$4,042 - \$5,375
Department	80" Hot Strip Mill	Work Hours	Rotating Shift
Job Title	Console Operator (2 Vacancies)	Work Days	Sunday thru Saturday
Reports To	Don Steeb		

PLEASE NOTE:

If a CLEVELAND-CLIFFS INC. employee from another local union accepts a transfer to an Office & Technical position, the transfer pending date will become his/her new seniority date within the Office & Technical Union (Local 1010-06) for purposes of seniority, vacation selection and Employment Security. Additionally, there will be no "right to reversion" to the employee's previous unit. The new Employment Security date will be used for applying the employment security language provided in the Collective Bargaining Agreement. All other benefits including, but not limited to vacation entitlement, pension, and health care benefits will be based on his/her date of first employment, or subsequent date of employment following a break in continuous service, with the other local union.

JOB DESCRIPTION:

The Console Operator is responsible for the first level operation and monitoring of the 80" HSM computer by maintaining the orderly steel process through the execution of various tasks and written procedures. This includes monitoring system performance, diagnosing system problems and taking corrective action by interacting with various computer and operating systems. Additional responsibilities include participating in and overseeing the processing of HSM production schedules, instructing mill personnel on the use & function of various terminals, printers and computer applications, developing and implementing job-related procedures, as well as performing back-up procedures.

JOB REQUIREMENTS:

- Associate Degree in Computer Science preferred, or equivalent-related experience
- Detailed knowledge of computer equipment, system directories, system files & system documentation library is preferred
- VMS knowledge a plus
- Self-motivated and willing to learn and train others on new & rapidly changing computer technologies
- Strong communication skills, both written and oral

TESTING REQUIREMENTS:

Clerical Test Battery, Excel and Word. NO TYPING TEST REQUIRED for Console Operator. Employees responsible for scheduling test, if applicable. Clerical test scores are good for 7 years. Contact Dave Ellman 219-399-6635 to schedule test. NOTE: Study Guides for the clerical test can be picked up at Job Link.

Bids placed at the Main Office Lobby will be accepted until 4:30 pm on the day the posting closes. Bids can also be emailed to ot.admin@arcelormittal.com until midnight of the closing date.